

Release procedures for middle school athletics:

1. Prior to the first game, the team roster is sent to the middle school office and the middle school teachers identifying all students that are on the designated team.
2. A schedule of the season is placed on the athletics website (vcsathletics.com) under the team name and is accessible to all parents, students, teachers and administration.
3. On the day of a game, teachers and students will be notified in the morning announcements of the release time for the designated team.
4. On the day of a game, an announcement will be made through our public address system at the time the team is to be released.
5. Each student must advocate for him or herself and be aware that the PA system may not work in their class. Therefore, prior to the start of class, the student must let the teacher know that they are on the designated team and they are to be released at the designated time according to the posted and announced release time.
6. If the game is a "home" game, the student must report to the designated area as specified by the coach upon release from the classroom.
7. If the game is an "away" game, the student must dress in their uniform and then report to the middle school carpool area immediately upon release to meet their coach and drivers for the game.
8. All drivers' names are given to the athletic office by the coach prior to departure for any away game. Proof of insurance and a copy of the driver's license will be confirmed by the athletic office.
9. Each student will remain with the designated driver unless specified in advance by the coach and will be brought back to the school by the designated driver as specified by the coach.
10. The coach will be the last to leave the "away" venue to ensure that all students have been placed with their designated driver and brought back to the school.
11. Students are encouraged to be in communication with their parents regarding the arrival time back to the school so they can be picked up. Away games that begin at 3:30pm should arrive back on campus at approximately 5:30pm depending on game length, traffic and distance traveled. Games that begin at 4:30pm should arrive back on campus at approximately 6:30pm depending on the aforementioned factors.
12. Your coach will communicate with the team and families as necessary regarding any changes that may occur.